CWEA TECHNICAL CERTIFICATION PROGRAM

CWEA OFFICE USE ONLY

Primary Reviewer: Approved: ☐ Yes ☐ No
Test Date:
Notes:

RETEST APPLICATION FOR **TECHNICAL CERTIFICATION**

To be eligible to use the retest application form, the application must be submitted within one year of original exam date. Use of a retest application does not guarantee approval.

Identification and Contact Information Please type or print legibly in ink, illegible applications will be returned.

First name	MI	Last name
(Your name must exactly match your government ID to be admitted to the testing center)		
Email		
Job title	Employer	
Mailing address		
City	State	Zip
Work phone	Cell or home phone	
Are you a military veteran?	☐ YES	☐ NO

Select your Exam Window

Exam window	Date range to take exam	Application deadline (postmark)
☐ FALL 2026	October 1st – December 31st	August 31st
☐ WINTER 2027	January 1st – March 31st	November 30th
☐ SPRING 2027	April 1st – June 30th	February 28th
☐ SUMMER 2027	July 1st – September 30th	May 31st

Application Vocation and Grade Level

Vocation	Grade 1	Grade 2	Grade 3	Grade 4
Collection System Maintenance	☐	☐	☐	☐
Environmental Compliance Inspector	☐	☐	☐	☐
Laboratory Analyst	☐	☐	☐	☐
Mechanical Technologist	☐	☐	☐	☐
Electrical & Instrumentation Technologist	☐	☐	☐	☐

Reasonable Accommodations for those with Disabilities

Do you have a physical or psychological disability that may affect your ability to successfully complete the exam?
☐ YES ☐ NO

If yes, please explain the nature of your disability:

Reasonable accommodations will be provided for those individuals who provide **CWEA** with a physician's certificate, or the equivalent. Please attach documentation with this application.

Code of Ethics

All California Water Environment Association certificate holders and applicants are expected to meet the following standards of professional conduct and ethics:

1) To protect public health, themselves, their co-workers, property, and the environment by performing the Essential Duties of the **CWEA** certified vocation safely and effectively, and complying with all applicable federal, state and local regulations.
2) To represent themselves truthfully and honestly throughout the entire certification process.
3) To adhere to all test site rules and make no attempt to complete the test dishonestly or to assist any other person in doing so.
4) To refrain from activities that may jeopardize the integrity of the Technical Certification Program.

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Non-Discrimination

It is the policy of **CWEA** that it shall not discriminate among applicants as to age, race, religion, national origin, disability, sexual orientation or marital status.

Retest Application Policy

Candidates will be required to skip at least one exam window before they are eligible to retest. Candidates that tested within the first **15 days** of a window are not required to skip an exam window. Under no circumstances are candidates allowed to sit for the same exam twice in the same window. There are no exceptions to this policy. To be eligible to use the retest application form, candidates must submit the application within one year of their original exam date. Candidates must meet the minimum qualifications of the exam for which they are applying. CWEA may require candidates to fill out a full application with job history to verify candidate meets the minimum requirements. Use of a retest application does not guarantee approval for any exam.

Signature of Applicant Application will not be processed without signature.

I, the undersigned, certify that I am the above named applicant; the all statements made and information contained in the above application are true and correct to the best of my knowledge and belief; that I understand that any omissions of misrepresentations may result in ineligibility of the examination being applied for or revocation of any certificate granted. I have read and understand the **CWEA** Technical Certification Program Code of Ethics. I also consent to a thorough investigation of my employment records and other qualifications in related activities for the purpose of verification of my qualifications for the certificate for which I have applied. I understand that reproducing or transmitting the exam content in any form, verbal, writer or electronic is prohibited. I have read and understand the **CWEA** Technical Certification Program policies available in the TCP Candidate Handbook.

Signature of Applicant	**Date** MM-DD-YYYY

Fees

Grade Level	**Grade 1**	**Grade 2**	**Grade 3**	**Grade 4**
Non-Member Rate	☐ **$491**	☐ **$506**	☐ **$521**	☐ **$536**
CWEA Member Discount Rate	☐ **$232**	☐ **$247**	☐ **$262**	☐ **$277**

Non-Member rate includes one-year **CWEA** membership. If you do not wish to take advantage of the membership, please note on application. Membership is non-refundable. The application fee includes a non-refundable $50 administrative fee. Applicants that are not approved will receive a refund of the application fee minus a $50 administrative fee within two weeks of receiving notification.

Payment Information

Type of payment	If paying with a credit card, fill out section below
☐ Agency Check #_____	Card Number
☐ Money Order	Expiration Date
☐ Personal Check #_____	Amount authorized to charge $
☐ Credit Card	Name on card
*Make check payable to CWEA-TCP	Cardholder signature
	Type of card ☐ Agency ☐ Personal

Send your completed application, along with the appropriate fees to the CWEA address or email applications to MemberServices@cwea.org

Incomplete applications will result in a delay of approval or rejection.

CWEA TCP
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