

# Clean Water Summit Partners



## Small Systems: Checklists/Templates

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## Check your Information!

- Log Into CIWQS:  
<https://ciwqs.waterboards.ca.gov/>
- Double-check that your agency is correctly registered in CIWQS.
- Double-check that your agency's list of Legally Responsible Officials (LRO's) in CIWQS is correct and contains current email addresses.

# Option: Use CIWQS Public Reports

The screenshot shows the 'Regulated Facility Report' page on the CIWQS website. The page has a blue header with the 'CA.GOV' logo and navigation links. A left sidebar contains 'CIWQS Resources'. The main content area has a title 'Regulated Facility Report' and instructions: 'Display results by region, county or city. Choose to display specific values using the pick lists. Leave blank to select all.' There are three radio buttons for 'Region', 'County', and 'City'. The 'Region' dropdown is open, showing options like 'Region 2 - San Francisco Bay', 'Region 3 - Central Coast', 'Region 4 - Los Angeles', and 'Region 5 - Back Bay'. Below this is a list of counties and cities. Further down are dropdown menus for 'Program' (with 'SSO' selected), 'Related Permit Status' (with 'Active' selected), 'Facility Type' (with 'Collection\_System' selected), 'Waste Type' (with 'Biosolids' selected), and 'Agency Type' (with 'Local' selected). A 'Run Report' button is at the bottom.

- CIWQS Public Reports
  - <https://www.waterboards.ca.gov/ciwqs/publicreports.html>
- Under Facilities Report: Click Interactive Regulated Facility Report
- Enter the following:
  - Chose either region, county or city
  - Program: SSO
  - Facility Type: Collection\_System
  - Run Report

# Use CIWQS Public Reports

California Integrated Water Quality System Project (CIWQS)

**Regulated Facility Report (SSO)**

[\[VIEW PRINTER FRIENDLY VERSION\]](#) [\[EXPORT THIS REPORT TO EXCEL\]](#)

**SEARCH CRITERIA:** [\[REFINE SEARCH\]](#) [\[NEW SEARCH\]](#) [\[GLOSSARY\]](#)

Grouped By County, County (El Dorado), Program (SSO), Status Active, Facility Type (Collection\_System)

County	SSOMUNILRG	SSOMUNISML	Total*
El Dorado	3	7	10
<b>TOTAL</b>	<b>3</b>	<b>7</b>	<b>10</b>

\*Some facilities may be related to multiple regulatory measures. This field shows a unique count of facilities so the total across a row many not sum.

**General Order:** An order that is used to regulate multiple facilities involved in a common activity that is determined to be low threat.

**Individual Action:** An action issued to to regulate a specific discharge or discharges.

[More information about the Irrigated Lands Program](#)

- Click on the “Total” to see the list

- Find your facility name and click it. If you have more than one facility you can click the agency to see all your systems.

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[illegible]

# Use CIWQS Public Reports

- Check your info:
  - Onsite Manager:  
Legally Responsible  
Official
  - Data Submitters
  - Click “Party Name  
to check  
email/phone

California State x California Integrated Water Qua x +

iwqs/readOnly/CiwqsReportServlet?reportName=facilityAtAGlance&placeID=631478

**California Home**

**CA.GOV** CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY  
STATE WATER RESOURCES CONTROL BOARD

**California Integrated Water Quality System Project (CIWQS)**

**Facility At-A-Glance Report**

[\[VIEW PRINTER FRIENDLY VERSION\]](#) [\[EXPORT THIS REPORT TO EXCEL\]](#)

**SEARCH CRITERIA:** [\[REFINE SEARCH\]](#) [\[NEW SEARCH\]](#) [\[GLOSSARY\]](#)  
Place ID **631478**

General Information						
Region	Place ID	Place Name	Place Type	Place Address	Place County	
5S	631478	Camino Heights CS	Collection_System	2890 Mosquito Placerville, CA, 95667	El Dorado	

Related Parties						
Party	Party Type	Party Name	Role	Classification	Relationship Start Date	Relationship End Date
569271	Person	<a href="#">Tracy M Crane</a>	Is Onsite Manager For		04/25/2018	
551827	Person	<a href="#">Margaret Prehn Washko</a>	Is Onsite Manager For		08/31/2016	05/17/2018
551827	Person	<a href="#">Margaret Prehn Washko</a>	Is A Data Submitter For		08/12/2015	08/31/2016
324521	Person	<a href="#">Darcy Millward</a>	Is A Data Submitter For		07/23/2015	
529568	Person	<a href="#">Russell St. Thomas</a>	Is A Data Submitter For		10/12/2011	03/21/2022
529571	Person	<a href="#">Jayzack Leonard</a>	Is A Data Submitter For		10/12/2011	03/21/2022
520637	Person	<a href="#">John Chavers</a>	Is Onsite Manager For		10/11/2011	
497666	Person	<a href="#">Mark Haverson</a>	Is A Data Submitter For		01/26/2009	03/21/2022
471652	Person	<a href="#">Bret Stouffer</a>	Is A Data Submitter For		06/04/2008	03/21/2022
471647	Person	<a href="#">Steve Hilton</a>	Is A Data Submitter For		06/04/2008	03/21/2022
471639	Person	<a href="#">Noel Russell</a>	Is A Data Submitter For		06/04/2008	07/22/2015
388502	Person	<a href="#">Michael Marchand</a>	Is Onsite Manager For		07/13/2007	10/11/2011
14606	Organization	<a href="#">El Dorado Irrigation District</a>	Owner	Special District	04/05/2006	

**Total Related Parties: 13**

Regulatory Measures								
Reg Measure ID	Reg Measure Type	Region	Program	Order No.	WDID	Effective Date	Expiration Date	Status Amended?
301606	Enrollee - WDR	5S	SSOMUNISML	2006-0003-DWQ	5SSO10885	11/28/2006		Active N

**Total Reg Measures: 1**

**Violations**



# Need to make changes?

- CIWQS Help Center for the Sanitary Sewer Overflow Program:  
[https://www.waterboards.ca.gov/water\\_issues/programs/ciwqs/chc\\_sso.html](https://www.waterboards.ca.gov/water_issues/programs/ciwqs/chc_sso.html)
- Contact Walter Mobley at [Walter.Mobley@waterboards.ca.gov](mailto:Walter.Mobley@waterboards.ca.gov) or at 916-323-0878

www.waterboards.ca.gov/water\_issues/programs/ciwqs/chc\_sso.html

**Notice!** As the state transitions from the COVID-19 emergency, please contact your local Water Board to arrange necessary file reviews.

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## California Integrated Water Quality System Project (CIWQS)

### CIWQS HELP CENTER - Sanitary Sewer Overflow

#### Support for the Sanitary Sewer Overflow Program

State Water Board General Order 2006-0003-DWQ requires operators of most sanitary sewer collection systems to report spill occurrences to their regional board using CIWQS. They must also maintain an up-to-date questionnaire about their collection systems and certify that their management plan is appropriate, current, and fully implemented. All of this must be done using CIWQS.

- Legally Responsible Official Registration Form
- Data Submitter Electronic Registration Form
- Dischargers User Guide
- Interactive SSO Report
- SSO User Group
- Frequently Asked Questions
- Additional Sanitary Sewer Overflow Program Information
- Spill/No-Spill Deletions

Use this form to request, with justification, that Spills or No-Spill Certifications be deleted. This form can also be used to request, with justification, a spill event be unlocked.

For more instruction on location placement, look at the attached document, "Instructions\_for\_CIWQS\_Support\_Ticket". If you have any questions, please contact Walter Mobley at [Walter.Mobley@waterboards.ca.gov](mailto:Walter.Mobley@waterboards.ca.gov) or at 916-323-0878

(Page last updated 5/6/20)

#### CIWQS Resources

<a href="#">CIWQS Home</a>	<a href="#">CIWQS SSO</a>	<a href="#">Contact Us</a>	<a href="#">Public Reports</a>
<a href="#">CIWQS NPDES</a>	<a href="#">CIWQS SMARTS</a>	<a href="#">CIWQS FAQs</a>	



## Register under the New Order!

- Small/disadvantaged agencies have same registration and requirements as any other agency.
- Registration opens in April 2023 (60-days prior to June 5, 2023).
- Legally Responsible Official registers by certify continuation of regulatory coverage by June 4, 2023.





## Address Immediate Key Deliverables!

- Existing Sewer System Management Plan – upload by 6/5
- Update and implement Spill Emergency Response Plan by 6/5
- Spill Reporting & Recordkeeping
- LRO Qualifications (Starting June 5)



## Keep Implementing and Start Planning!

- Know and implement what is in your existing Sewer System Management Plan (with immediate amendments starting 6/5/23)
- Prepare for Updates (Audits/Sewer System Management Plans/Mapping)



# Keep Your Sewer System Management Plan Simple

- There is no “One Size Fits All” approach to Sewer System Management Plans.
- Scale your Plan so it is understandable and useable by your agency staff and governing board.



# Line up your Resources!

## State Board Support for Small/Disadvantaged Agencies

At the December 6, 2022 meeting to adopt the re-issued order, members of the State Board expressed firm commitment to supporting and assisting small/disadvantaged agencies to comply with the order.



## State Board Resource Links:

- State Water Board Sanitary Sewer Overflow Reduction Program

[https://www.waterboards.ca.gov/water\\_issues/programs/sso/](https://www.waterboards.ca.gov/water_issues/programs/sso/)

- New adopted order
- User Guides (updates forthcoming!)

- Email:

[SanitarySewer@waterboards.ca.gov](mailto:SanitarySewer@waterboards.ca.gov)







# Line Up Resources! (Funding)

There are resources available for  
small/disadvantaged systems:

(from 3.5. State Water Board Funding Assistance for Compliance with Water Board Water Quality Orders, page 17)

*Section 13477.6 of the Water Code authorizes the Small Community Grant Fund. The Small Community Grant Fund allows the State Water Board to provide grant funding assistance to small, disadvantaged communities and small severely disadvantaged communities that may not otherwise be able to afford a loan or similar financing for projects to comply with requirements of this General Order. The State Water Board also considers loan forgiveness on a disadvantaged community-specific basis.*



## Line up your Resources!

### Clean Water Summit Partners

- Bay Area Clean Water Agencies:  
<https://bacwa.org/>
- California Association of Sanitation Agencies (CASA) <https://casaweb.org/>
- California Water Environment Association (CWEA) <https://www.cwea.org/>
- Central Valley Clean Water Association (CVCWA) <https://www.cvcwa.org/>
- Clean Water So. Cal / Southern California Alliance of POTWs [www.SCAP1.org](http://www.SCAP1.org)

# Additional Resources Are In the Works

- Development of templates
- Training resources
  - Live Events/Conferences
  - Video Recordings
  - Web Pages

\*Let us know about your training needs



# Questions?

Please insert any questions you have into the Zoom Q&A feature on your web browser.

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