



REGISTRATION INSTRUCTIONS

Before you register one or more persons online, please read all instructions and ensure you know the participant's chosen activities. Have your online CWEA password ready for all those you are registering.

Discrepancies may result in delays at registration onsite. All conference attendees, including speakers and exhibitors, are required to register for the Annual Conference. For information on our Group Discounts for ten or more registrants, please contact Member Services at memberservices@cwea.org.

● EARLY BIRD REGISTRATION

Registering by February 25 entitles you to a discounted rate, and your registration materials will be ready for you upon arrival at the CWEA Registration Desk.

Register early to save time onsite and to take advantage of the lower conference rates.

● MEMBER-DISCOUNTED RATES

Only CWEA, WEF, or CA-NV AWWA membership qualifies for member-discounted rates and memberships will be verified. The additional cost of a non-member registration rate will be applied toward one year of CWEA membership.

● RETIRED MEMBERS

Retired members are eligible for a special registration rate. CWEA Bylaws state that a retired member is any person retired from and not currently affiliated professionally or technically with the water quality field.

● STUDENT REGISTRATION

Full-time students are eligible for free registration. This does not include extra fee-based meals, technical tours, and other activities which can be purchased separately. This registration type is not available online since students must provide verification of current enrollment (nine or more units per semester). Students can submit a registration form by mail, fax, or email.

● SPOUSE/GUEST REGISTRATION

Spouses/guests can participate in the Icebreaker Reception, access the Expo, and receive a drink ticket for each Expo reception. Since you must be registered for the conference as an attendee to earn contact hours, spouses/guests are not eligible for contact hours.

● EXHIBITOR BADGES

Please reference your exhibitor profile where you reserved your booth space for badge allocation and instructions. If you have questions, please contact Nicole Agnone at exhibit@cwea.org.

● ACADEMICS REGISTRATION

Full-time employees of academic institutions are eligible for our discounted Academics registration fee.

● CONFERENCE MEAL EVENTS

Please indicate which conference meal events you will be attending by checking the appropriate box online or on the AC23 Registration Form. Note the number attending plus the cost in the space provided.

● REFUND POLICY

Written cancellation notice must be received at least 30 days prior to the conference date. A 25 percent service fee shall be retained on all cancellations. No refunds will be given for cancellations made less than 30 days prior to the conference. Please consider sending a substitution if you are unable to attend.

● HOTEL REGISTRATION

To reserve hotel rooms, please go to ac.cwea.org.

Rooms will sell out at the Town and Country Resort before the cutoff date of March 26, 2023, so book early.



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● **REGISTRATION PAYMENT**

Payment can be made by check or money order payable to: CWEA 2023 Annual Conference. Credit card payments are also accepted using the enclosed registration form or through CWEA's secure website (ac.cwea.org). Early Bird Registration MUST be post-marked by February 25, 2023.

Those who submit payments with an Early Bird Registration fee after February 25, 2023, will be billed for the difference. All fees for conference registration shall be paid in full at the time of registration. Full payment may be made by credit card, money order or check in order to complete your registration. Purchase orders are also acceptable. You must be registered for the conference as an attendee to receive CWEA contact hours.

● **REGISTRATION QUESTIONS**

Registration questions may be directed to Member Services at

memberservices@cwea.org or 510.382.7800 x4.

● **SPEAKER QUESTIONS**

Speaker questions may be directed to Melanie Guillen, Education & Events Manager, at mguillen@cwea.org.

● **HOSPITALITY SUITES**

While CWEA welcomes hospitality suites for our members, the hours must not conflict with any conference event. Hospitality suites may be available at the conference hotels. All hospitality events (both on-site and off-site) must be arranged/approved through the Conference Co-Chairs, Elmer Alex and Amy Lai. Please send an email request to alai@cwea.org with your organization, details of proposed event, preferred evening, and contact information.

● **GROUP DISCOUNTS**

Purchase 10 full conference registrations (or equivalent) and

receive 1 free registration. Purchase 20 and receive 2 and so on. Contact Member Services at memberservices@cwea.org for assistance.

● **DISCLAIMER**

CWEA and its Board members and volunteers are not responsible for the actions of speakers or the content of their sessions. No endorsement is implied or given of any persons or their philosophies, ideas, or statements, nor of any products or processes, nor of any organizations or companies who volunteer to serve as speakers at the conference or exhibitors who purchase display space in the Expo.

● **AC23 COVID PROTOCOLS**

- If you're not feeling well, please stay home.
- We're actively monitoring local and state health advisories, stay tuned for updates.

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ONE
COMMUNITY
ONE
PURPOSE

REGISTRATION FORM

EARLY BIRD DEADLINE IS FEBRUARY 25

(PLEASE PRINT OR TYPE)

First Name: _____ Last Name: _____

Name For Badge: _____ Job Title: _____

Agency/Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Emergency Contact: _____ Emergency Phone: _____

CWEA MEMBER WEF MEMBER CA-NV AWWA MEMBER # _____

Non-member rates includes one year membership in CWEA. Please check here if you do not wish to take advantage of CWEA membership:

Required: I will comply with any CWEA health and safety requirements in place at AC23.

Special Accommodations: Provide a description of your special needs to participate: _____

Dietary Restrictions: Please check here to include any dietary restrictions: _____

Group Registration: Please contact Member Services for assistance with registering your group. memberservices@cwea.org

Tell us a bit about you. Please select one response for each question.

| 1. WHAT IS YOUR CAREER STAGE? | | 2. WHAT IS YOUR PRIMARY PRACTICE AREA? | |
|--|---|---|--|
| <input type="checkbox"/> Student | <input type="checkbox"/> Job Seeker | <input type="checkbox"/> Collection Systems | <input type="checkbox"/> Electrical/Instrumentation |
| <input type="checkbox"/> Entry-level | <input type="checkbox"/> Journey-level | <input type="checkbox"/> Engineering | <input type="checkbox"/> Laboratory <input type="checkbox"/> Plant Maintenance |
| <input type="checkbox"/> Supervisor | <input type="checkbox"/> Management | <input type="checkbox"/> Plant Operations | <input type="checkbox"/> Pretreatment <input type="checkbox"/> Public Outreach <input type="checkbox"/> Safety |
| <input type="checkbox"/> Executive | <input type="checkbox"/> Retiree <input type="checkbox"/> Other | <input type="checkbox"/> Stormwater | <input type="checkbox"/> Utility Executive <input type="checkbox"/> Other |
| 3. WHAT TYPE OF ORGANIZATION DO YOU WORK FOR? | | | |
| <input type="checkbox"/> Municipal - Large (400K+ customers) | | <input type="checkbox"/> Non-municipal - Manufacturer or sales representative | |
| <input type="checkbox"/> Municipal - Medium (50K-400K customers) | | <input type="checkbox"/> Non-municipal - Regulator, State or Federal | |
| <input type="checkbox"/> Municipal - Small (< 50K customers) | | <input type="checkbox"/> Non-municipal - Consulting Firm <input type="checkbox"/> Other | |

| FULL CONFERENCE ATTENDANCE TUESDAY, APRIL 18 - FRIDAY, APRIL 21 | (By Feb 25) | (After Feb 25) | (After March 25) |
|---|-------------|----------------|------------------|
| | Early Bird | Saver | Regular |
| <input type="checkbox"/> Member - Discounted | \$702 | \$822 | \$906 |
| <input type="checkbox"/> Non-Member | \$904 | \$1,024 | \$1,108 |
| <input type="checkbox"/> Retired Member | \$444 | \$444 | \$444 |
| <input type="checkbox"/> Regulators and Academics | \$156 | \$156 | \$156 |
| <input type="checkbox"/> Speaker | \$596.70 | \$698.70 | \$770.10 |
| <input type="checkbox"/> Student (must provide proof of attendance at a college or university with a minimum of nine units) | \$0 | \$0 | \$0 |
| Fee Subtotal | | \$ | |



| ONE-DAY CONFERENCE ATTENDANCE (WEDNESDAY or THURSDAY) | | | |
|--|----------------------------------|--------------------------------|------------------------------------|
| | (By Feb 25) Early Bird | (After Feb 25) Saver | (After March 25) Regular |
| <i>Please check the day you would like to attend:</i> <input type="checkbox"/> WEDNESDAY, APRIL 19 <input type="checkbox"/> THURSDAY, APRIL 20 | | | |
| <input type="checkbox"/> Member - Discounted | \$450 | \$480 | \$510 |
| <input type="checkbox"/> Non-Member | \$652 | \$682 | \$712 |
| <input type="checkbox"/> Speaker | \$382.50 | \$408 | \$433.50 |
| <input type="checkbox"/> Full-Time Student <small>(must provide proof of attendance at a college or university with a minimum of nine units)</small> | \$0 | \$0 | \$0 |
| Fee Subtotal \$ | | | |

| ONE-DAY CONFERENCE ATTENDANCE (FRIDAY, APRIL 21) | | | |
|--|----------------------------------|--------------------------------|------------------------------------|
| | (By Feb 25) Early Bird | (After Feb 25) Saver | (After March 24) Regular |
| <input type="checkbox"/> Member - Discounted | \$174 | \$204 | \$234 |
| <input type="checkbox"/> Non-Member | \$376 | \$406 | \$436 |
| <input type="checkbox"/> Speaker | \$147.90 | \$173.40 | \$198.90 |
| <input type="checkbox"/> Full-Time Student <small>(must provide proof of attendance at a college or university with a minimum of nine units)</small> | \$0 | \$0 | \$0 |
| Fee Subtotal \$ | | | |

| SPOUSE/GUEST REGISTRATION | |
|---|-------|
| <i>See page 38 for details on what is included.</i> | |
| <input type="checkbox"/> Name: | \$120 |
| Fee Subtotal \$ | |

| CONFERENCE WORKSHOPS AND TOURS | | |
|---|--|------------------------------------|
| | (By March 25) Early Bird/Saver | (After March 25) Regular |
| TUESDAY, APRIL 18 | | |
| <input type="checkbox"/> PREW1: ELAP TNI Compliance | \$200 | \$250 |
| <input type="checkbox"/> PREW2: New Challenges in Stormwater | \$200 | \$250 |
| <input type="checkbox"/> PREW3: The Critical Role of EI&C Staff in Meeting Agency Resilience and Energy Goals | \$200 | \$250 |
| <input type="checkbox"/> PREW4: Fundamentals of Activated Sludge: Biological Nitrogen Removal Operations and Troubleshooting Using Process Simulators | \$200 | \$250 |
| <input type="checkbox"/> PREW5: Collection System Effectiveness: People. Process. Tools. | \$200 | \$250 |
| <input type="checkbox"/> PREW6: Preparing Operators for Direct Potable Reuse | \$200 | \$250 |
| <input type="checkbox"/> T1: San Elijo Joint Powers Authority & Pure Water Oceanside | \$90 | \$100 |
| <input type="checkbox"/> T2: SeaWorld 'Wake Up to Wastewater' Tour (Friday, April 21) | \$70 | \$80 |
| Fee Subtotal \$ | | |



| CONFERENCE MEAL EVENTS | (By March 25) | (After March 25) |
|---|-------------------------|------------------|
| | Early Bird/Saver | Regular |
| <input type="checkbox"/> Women Impacting Water Breakfast (Wednesday, April 19, 7:00 – 8:15 a.m.) | \$75 | \$85 |
| <input type="checkbox"/> Awards Ceremony Lunch (Wednesday, April 19, 12:45 – 2:00 p.m.) | \$85 | \$95 |
| <input type="checkbox"/> Collection System Awards Lunch (Thursday, April 20, 12:00 – 1:00 p.m.) | \$85 | \$95 |
| <input type="checkbox"/> Committee Breakfast (Friday, April 21, 7:00 – 8:30 a.m.) | \$75 | \$85 |
| <input type="checkbox"/> E&R Committee <input type="checkbox"/> SYP/O&M Committees <input type="checkbox"/> Lab Committee | | |
| Fee Subtotal | \$ | |

| ACTIVITIES AND NETWORKING | (By March 25) | (After March 25) |
|---|-------------------------|------------------|
| | Early Bird/Saver | Regular |
| <input type="checkbox"/> Northern/Southern Regional Committee Meeting (Tuesday, April 18, 4:00 – 5:00 p.m.) | FREE | FREE |
| <input type="checkbox"/> CWEA New Member Orientation (Tuesday, April 18, 5:00 – 5:30 p.m.) | FREE | FREE |
| <input type="checkbox"/> 5S Ceremony (Tuesday, April 18, 5:00 – 5:30 p.m.) | FREE | FREE |
| <input type="checkbox"/> Icebreaker Reception (Tuesday, April 18, 5:30 – 7:00 p.m.) | FREE | FREE |
| <input type="checkbox"/> Students & Young Professionals Networking Mixer (Wednesday, April 19, 6:30 – 8:00 p.m.) | \$40 | \$50 |
| <input type="checkbox"/> Keynote Presentation: <i>Many Communicate, Few Connect</i> (Thursday, April 20, 8:00 – 9:00 a.m.) | FREE | FREE |
| Fee Subtotal | \$ | |

Hosted by San Diego Section

Golf Tournament (Tuesday, April 18) Visit www.cwea.org/sds for registration information

PAYMENT INFORMATION

Please make your check or money order payable to : **CWEA AC23**. For payments by credit card, please print clearly.

Credit card: VISA MASTERCARD DISCOVER AMEX Signature: _____

Credit card number: _____ Expiration date: _____

Name of account holder: _____ Billing zip code: _____

Disclaimer: CWEA is not responsible for theft of or damage to personal or agency/company property whether intended to be used for CWEA purposes or not.

Mail registration payment and form to:
CWEA
7677 Oakport St, Suite 1030
Oakland, CA 94621-1935

Need assistance?
Contact Member Services
510.382.7800 x4
memberservices@cwea.org