

## Kirt Brooks Memorial Water Environment Scholarship

### 1. WHAT IS THE KIRT BROOKS MEMORIAL WATER ENVIRONMENT SCHOLARSHIP PROGRAM?

The program provides annual scholarships for individuals attending a College, University, Community College or Technical Trade School, or other relevant trade or non-degree training program related to the Water Environment Field. It is awarded to applicants selected by the Scholarship Committee.

### 2. WHO MAY APPLY?

Members of CWEA and Individuals Sponsored by a Member of CWEA who are pursuing a career in the water environment industry are eligible to apply. Local Section or Committee activities are not substitutes for CWEA membership. Scholarship Committee members, CWEA staff, and their relatives are not eligible.

### ELIGIBILITY CATEGORIES:

DESCRIPTION			
CATEGORY	EMPLOYMENT STATUS*	STUDENT STATUS	EDUCATIONAL GOAL
A	Student Not Employed in Industry	Full or Part Time	Non-degree training program completion**
B	Student Not Employed in Industry	Full or Part Time	Associate Degree (AA/AS) or Trade School Certificate
C	Student Not Employed in Industry	Full or Part Time	Bachelor of Arts/Science (BA/BS)
D	Student Not Employed in Industry	Full or Part Time	Graduate Degree (Masters or Ph.D.)
E	Student Is Employed In Industry	Full or Part Time	Non-degree training program completion**
F	Student Is Employed In Industry	Full or Part Time	Associate Degree (AA/AS) or Trade School Certificate
G	Student Is Employed In Industry	Full or Part Time	Bachelor of Arts/Science (BA/BS)
H	Student Is Employed In Industry	Full or Part Time	Graduate Degree (Masters or Ph.D.)

\*\* Non-degree training programs include community college certificate programs designed to give students the skills and knowledge necessary to enter the wastewater field and to prepare them to achieve further certifications. Professional certifications and licenses achieved from organizations such as CWEA and the State Water Resources Control Board, are NOT eligible for KBSF funds and are not included in this non-degree training program category.

Some examples of non-degree training programs include, but are not limited to:

[Office of Water Programs \(OWP\)](#)

Bakersfield College: Any of the COA Programs available

Examples:

- [Apprenticeship Degree and Certificate](#)
- [Electronics](#)

College of the Canyons

- [Water Systems Technology COA](#)

Citrus College

- [Water Efficiency Management](#)
- [Water Technology Public Works Administration](#)
- [Public Works Inspection](#)
- [Public Works Maintenance Services](#)
- [Public Works Administration](#)
- [Management - Level I](#)
- [Management - Level II](#)

Cuyamaca College

- [Wastewater Collection Systems Associate in Science and Certificate of Achievement](#)
- [Wastewater Collection Systems, Stackable Certificates of Specialization](#)
- [Wastewater Treatment Operations Associate in Science and Certificate of Achievement](#)
- [Wastewater Treatment Operations, Stackable Certificates of Specialization](#)
- [Water Distribution Operations Associate in Science and Certificate of Achievement](#)
- [Water Distribution Operations, Stackable Certificates of Specialization](#)
- [Water Resources Management Associate in Science and Certificate of Achievement](#)
- [Water Treatment Plant Operations Associate in Science and Certificate of Achievement](#)
- [Water Treatment Plant Operations, Stackable Certificates of Specialization](#)

Imperial College

- [Water Treatment Systems Technology Certificate\](#)
- [Water Treatment Systems Technology: Wastewater Treatment Specialization \(Certificate\)](#)

Los Angeles Trade Tech College

- [Water Systems Technology - Supply Water Technology](#)
- [Water Systems Technology - Wastewater Technology](#)

Mt. San Jacinto College San Jacinto Campus

- [Water Technology](#)

Palomar

- [Water Technology](#)

San Bernardino Valley College

- [Water and Waste Water Certificate](#)

Santiago Canyon College

- [Water and Wastewater Technology](#)

Rio Hondo College

- [Environmental Technology Water Management Certificate](#)

Ventura College

- [Water Science: Wastewater](#)
- [Water Science: Water](#)
- [Environmental Studies: Proficiency Award](#)

Santa Rosa Junior College

- [Water Resources Technology](#)

- Gavilan College  
[Water Resource Management](#)

Solano College

- [Water & Wastewater Technology](#)

[Any of the training programs listed on Baywork](#)

The Scholarship Committee has the authority to approve or deny a program based on information in the application and an assessment of the program's fit with the scholarship criteria. All of the programs listed above are eligible. As a reminder, the above list is not exhaustive and there are likely other programs that meet the scholarship criteria as well. These other programs may include emphases in leadership and/or management, provided these qualifications are directly applicable to a water-related career path.

Funds are distributed based on ranking of applicants, number of qualified applicants, and the financial status of the endowment fund. Awards vary in value and category selections are based on qualifying applications.

Funds may only be used to offset student costs associated with any of the following: academic tuition, program/course fees, books, required software, materials, and equipment.

Applicants are considered to be employed in the industry if they are employed full or part time by one of the following water environment industry employers:

- Municipal/district water and wastewater systems
- Municipal/district wastewater only systems
- Municipal/district water only systems
- Industrial systems/plants (manufacturing, processing, extraction)
- Consulting or contracting firm (e.g. engineering, contracting, environmental)
- Government agency (e.g. EPA, state agency, etc.)
- Research or analytical laboratories
- Manufacturer of water/wastewater equipment or products
- Water/wastewater product distributor or manufacturer's rep

### **3. HOW DOES A STUDENT APPLY?**

[Applications](#) can be started beginning September 1. Notifications are also distributed by local sections and the Northern/Southern Regional and Scholarship Committees.

### **4. WHEN MUST APPLICATIONS BE IN?**

Completed applications must be received by **March 1**.

**5. WHEN WILL APPLICANTS RECEIVE NOTICE OF AWARDS?**

Scholarship recipients will be notified in writing in April.

**6. WHEN IS THE SCHOLARSHIP EFFECTIVE AND HOW WILL PAYMENTS BE MADE?**

The Scholarship is effective immediately (for the succeeding fall semester) and disbursements will be made between September 15th and October 15th, directly to the financial aid or registrar's office at the college, university or trade school indicated on the application at CWEA's discretion. Kirt Brooks Scholarships are to be used for educational purposes only. Please note that this scholarship will only directly offset your tuition. This scholarship itself cannot be used for personal expenses or housing.

**7. DOES IT AFFECT AN APPLICANT'S POTENTIAL FOR AWARD IF OTHER SCHOLARSHIPS HAVE BEEN RECEIVED?**

It may, if the Scholarship Committee has determined that the applicant has sufficient funds for the school year, beginning in September without the Kirt Brooks Scholarship. Additionally, those who have received a Kirt Brooks Scholarship in prior years may apply, but priority will be given to applicants who have never received a scholarship from CWEA.

**8. ON WHAT BASIS IS THE KIRT BROOK SCHOLARSHIP EVALUATED?**

- a. Verification of CWEA membership or sponsoring member.
- b. Scholarship record (all inclusive).
- c. Relation of Education Major and career goals to Water Environment Industry.
- d. Need for financial aid. Degree of need will be considered when determining the amount awarded to qualified individuals. This information can be provided in the form of income tax information, explanation letters of hardship, etc.
- e. Applicant's personal references.
- f. Verification of enrollment from the educational institution of attendance starting in the Fall. (A proof of enrollment on school letterhead is required prior to award.)
- g. To qualify and be eligible for a Kirt Brooks Scholarship, applicants must maintain an overall GPA as required by their school. **Applicants are not required to be "A" students.**
- h. Relation of occupation to the Water Environment Industry.
- i. Amount of units enrolled for versus amount of hours working.

**INCOMPLETE OR DISQUALIFIED APPLICATIONS WILL NOT BE EVALUATED.**

Applications, including related documents, will be evaluated by the Scholarship Committee to determine the successful scholarship recipients. Only the current-year forms will be accepted.

## APPLICATION REQUIREMENTS

It is the applicant's responsibility to include all of the following with the application; separate mailings require prior approval from CWEA.

- a. Completed application form must be submitted online. **Only the forms from the current year will be accepted.**
- b. OFFICIAL transcripts (Scanned copies of **official transcripts** will be accepted. Online transcripts and any other form of grade reports will not be accepted. Transcripts must be from within the current school year. If you are enrolling into a new program, provide a copy of your most recent transcript.
- c. Statements of:
  - Need for financial aid;
  - Career, educational, and personal goals as they apply to the water environment industry;
  - Involvement in CWEA activities of qualifying member; and
  - References (2) Please attach two (2) letters of reference (non-family). Letters should be on the letterhead of the firm, school or organization involved and reference specific duties or classes taken, as well as dates. These can come from co-workers, supervisors, professors, classmates, instructors, etc. Letters must be from within the last 6 months and relevant to the scholarship application.

**The complete application must be submitted online.**



All applications must be received online no later than January 15.

## AWARD PROCESS & REQUIREMENTS

Notification will be given to all applicants as to the status of their application and if an award has been granted. Winners will also be invited to the CWEA Awards Luncheon at the CWEA Annual Conference where scholarship recipients are announced. Attendance will be at the expense of the recipients.

The award will be valid for the following school year (beginning in September).

To receive the award, recipients must submit an **official proof of enrollment statement from the school in which they are enrolled by October 1**, stating their enrollment status for the school year starting in September. This should be on school letterhead and/or be signed by a school official. A class schedule or letter of acceptance cannot be substituted for this requirement.

Awards must be claimed by October 15th.

Questions:

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Scholarship Committee Chair, Robert Delgado, [rdelgado@ieua.org](mailto:rdelgado@ieua.org)