

Dear CWEA Local Leader,

We appreciate the outstanding leadership you've shown for your section. We've accomplished so much despite all the challenges we've faced in the past year.

As we return to in-person events, we're seeing excitement and demand for training events and dinner meetings. Members miss connecting and want to get back together. In October, several local section events quickly sold out and we safely hosted over 300 members at Northern Safety Day.

Like you, we are monitoring all local and national alerts to ensure we're protecting public health. It's CWEA's mission and a top priority for all of us to keep each other safe. At the same time, we're receiving inquiries from members, agencies and firms about what we plan to do to keep participants safe as we plan in-person events while the future remains uncertain.

**Out of an abundance of caution and for the good of the entire CWEA family, we're implementing a requirement for all participants to mask-up at any CWEA in-person indoor event, except when actively eating or drinking. Effective December 1, 2021.**

Members want to know what we're doing, so let's share the health and safety steps we're taking. Here are some ways we can help you spread the message:

1. Include info in your event description about what attendees can expect at your event. *There's text you can use in [this toolkit](#).*
2. During the event housekeeping announcements include a reminder about masks. Participants should keep their mask on unless they are actively eating or drinking. *The [toolkit has sample announcements you can use](#).*
3. We don't want to put local section volunteers in the position of asking to check vaccination records, so we're simply asking everyone to mask up.
4. If local guidelines require vaccination cards are checked, such as the City of San Francisco & City of Los Angeles, CWEA staff will provide assistance on how to comply.

We're happy to discuss health and safety measures further with you. Let's get together during our next **Local Section Town Hall meeting on Wednesday, December 8<sup>th</sup> at Noon**. We'll send you the meeting invite and Zoom link. Your Board liaison is also a great resource.

CWEA is the trusted association within our profession. Let's all do the best we can, and we'll continue to be known as proactive leaders members can trust.

Sincerely,



**ARVIND AKELA**  
CWEA President  
Silicon Valley Clean Water



**JENN JONES, CAE, IOM**  
Executive Director  
CWEA

